



Associate Position Description

TELEO Capital is an operationally-focused private equity firm targeting opportunities in the software & technology, healthcare IT, business services, and industrial sectors. Founded in 2018, TELEO specializes in lower middle market investments and has a successful track record of executing corporate carve-outs, special situations, and operational partnerships. TELEO has offices in Boise, ID and Los Angeles, CA.

Role Overview:

TELEO is seeking an Associate to join the M&A/Execution team in the Los Angeles, CA office for a career track position. TELEO operates lean deal teams where Associates are given a great deal of responsibility and opportunity for growth.

Responsibilities:

- Assist with deal qualification and due diligence, including market and competitive assessments
- Create detailed financial models and valuation analyses
- Prepare financial analysis and presentation materials for the Investment Committee
- Assist with transaction support and execution for new investments
- Actively monitor portfolio company performance, including communicating with operating partners and management teams
- Work collaboratively with sourcing, execution, and operations teams at TELEO
- Perform other duties and projects as assigned

Qualifications and Skills:

- 2-3 years of experience as an Associate or Analyst at a private equity firm, consulting firm, or investment bank (corporate finance/M&A)
- A bachelor's degree with excellent academic performance from a leading college or university
- Advanced knowledge of Microsoft Excel and/or PowerPoint
- Software/technology industry knowledge a plus, but not required
- Excellent analytical, strategic, and communication skills
- Team-oriented with uncompromising integrity and professionalism
- Proactive and results-oriented with strong attention to detail
- Ability to work independently with minimal supervision

For more information about TELEO Capital, please visit www.teleocapital.com.

To apply, please send your resume and cover letter to careers@teleocapital.com.